

**Scioto County Board of DD Meeting Minutes for January 19, 2012 –  
Organizational Meeting**

(Held at STAR, Inc., 2619 Gallia Street, Portsmouth)

6:00 p.m.

1. **Roll Call:** Present were Rodney Barnett, James “Mike” Thoroughman, Stephanie Childers, Klaire Purtee, Jeffrey Kleha, William Rockwell, and Richard Bolin.
2. **Nominating Committee Report:** Mrs. Childers, chairperson, reported that the Committee met Tuesday, January 17. The Committee nominated Mr. Barnett for President, Mr. Thoroughman for Vice President and herself for recording secretary. Mrs. Childers made this a motion. Mr. Bolin seconded. The motion was approved unanimously.
3. **Organizational Business:**
  - A. Superintendent’s Authorization: Mr. Kleha made the motion to authorize the superintendent to enter into agreements related to grants, subsidies and collaborative arrangements that result in revenue for the Board including those with Ohio Department of Education, the Ohio Department of Developmental Disabilities, the Ohio Department of Health, the Ohio Rehabilitation Services Commission, the Carousel Center tenant contracts, and federal sources such as Title VI-B and Title XX. Mrs. Childers offered the second. The motion was approved unanimously.
  - B. Meeting Details: Mr. Thoroughman made the motion to hold meetings in 2012 on the third Thursday of each month at 6:00 p.m. in STAR Workshop. Mr. Rockwell seconded the motion. The vote was unanimously in favor of the motion.
  - C. Meeting Conduct: Mr. Bolin made a motion that the Board conducts its meetings in accordance with *Robert’s Rules of Order*. Mr. Rockwell seconded. The motion was approved unanimously.
  - D. Committee Appointments: Mr. Barnett tabled this topic.
  - E. New Committee: Mr. Barnett and Superintendent Benjamin Hollinger stated that there was a need for a sixth Board committee. Mr. Hollinger suggested that the Committee focus on the quality of services. Mr. Kleha made the motion to create the Quality Improvement Committee. Mr. Bolin seconded. The motion was approved unanimously. Mr. Barnett stated that he would decide whom to appoint to each committee within the next week. He

asked that board members consider on which committees they preferred to serve.

5. Adjournment: Mr. Thoroughman made the motion to adjourn at 6:10 p.m. Mr. Rockwell seconded. The motion was approved unanimously.

Prepared by Margaret Compton

Submitted by

Stephanie Childers, Recording Secretary

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### **Scioto County Board of DD Meeting Minutes for January 19, 2012**

6:20 p.m.

1. **Roll Call:** Present were President Rodney H. Barnett, Vice President James “Mike” Thoroughman, Recording Secretary Stephanie Childers, Klaire Purtee, Jeffery Kleha, C. William Rockwell, Jr. and Richard L. Bolin.
2. **Minutes:** Mr. Thoroughman made the motion to approve the minutes from the January 31, 2011 Special Meeting and the December 15, 2011 Regular Meeting. Mrs. Childers made the second. The motion was approved unanimously. It should be noted that in a routine review it was discovered that the January 31 minutes were not given to the Board to review for the February 2011 meeting as they should have been.
3. **Financial Report:** Matt Purcell reporting  
Mr. Purcell, Business Manager, presented the 2012 budget for the Board’s consideration, along with reports on the cash flow, revenues and expenditures for the General Fund. From the budget, he highlighted the actual carry over from 2011 to 2012 and the projected amount, explaining that the \$84,024 difference was due to the fact that some Medicaid-reimbursed funds were included in the projection that will not actually be received until 2012. He went on to explain the difference between cost accounting and the accrual accounting method and how it relates to this disparity.

Other handouts included the projected expenditures and revenues for 2012 and 2013, as well as departmental budgets, the Trust Fund Report, and the Residential Fund Report. Mr. Purcell also took the opportunity

to praise the work of Account Clerk Lynne Webb, who he said works very hard and does a wonderful job making his job easier.

The Board then discussed whether to approve the budget at this time or allow further time for study before approval. The consensus was that the Finance Committee, once appointed, would review the documents, and any board members not on that committee could meet individually with Mr. Purcell and/or Mr. Hollinger or attend, but not participate, in the Finance Committee's meeting.

Mr. Kleha made the motion to approve the finance report with the addition of the docket, the morals and the 'then and now' statements as presented. Mrs. Childers seconded. The motion was approved unanimously.

4. **Superintendent's Report:** Benjamin Hollinger reporting  
Mr. Hollinger distributed a handout about an up-coming training opportunity for board members.

He then revisited Mr. Purcell's information about the deficit reduction, calling the Board's attention to the figures that showed the projected deficit for the end of 2012 has been reduced from around \$1,000,000 to \$250,000.

5. **Program Reports:** Written reports were submitted to the Board in advance of the meeting.

Donna Royse gave a presentation on the waiting lists the program maintains. Her talk featured a PowerPoint presentation with an accompanying handout.

6. **Old Business:** Mr. Hollinger reported that one person had attended the public forum to give comment on the proposed annual action plan. These suggestions were only seen by Mr. Hollinger earlier in the day, but he believes that they are broadly covered in the existing plan. He requested that the Board consider approving the plan as is. He offered to review the individual's comments and report to the Board next month. Mr. Kleha made the motion to approve the document as submitted. Mr. Bolin seconded. The motion was approved unanimously.

7. **Committee Reports:** No reports

8. **New Business:** Mr. Hollinger introduced the Board to the new Awareness Coordinator Shawn Jordan and to Jon Harris, the behavior support coordinator who was hired last fall.

9. **Comments from the Floor:**

- A. Margaret Compton, Portsmouth, asked that the minutes reflect the passing of retired teacher, levy supporter and community leader Genetta Moore. Mrs. Moore was 24-year employee of the County Board.
- B. Mr. Barnett and Mr. Purcell asked that Carolyn Sue Hamilton be remembered as well. She was a student in the school program, who later attended the adult program. She passed away this week at age 55.

**10. Miscellaneous:** Mr. Barnett welcomed Mr. Bolin back to active duty after an illness and recuperation. Mr. Bolin stated he was glad to be back. He then made a motion that the Board include a prayer and the Pledge of Allegiance in all future meetings of the full board. There was some discussion, during which it was suggested by Mr. Kleha that the county prosecutor be consulted before the practice was implemented.

**11. Executive Session:** Mr. Thoroughman made the motion to enter into executive session at 7:25 p.m. for the purpose of discussing personnel issues, specifically the compensation of a public employee. The motion was seconded by Mr. Rockwell. The motion passed with unanimous consent.

At 8:45 p.m., a motion was made by Mike Thoroughman with a second by William Rockwell to adjourn the executive session. Motion passed with unanimous consent.

A motion was made by Mike Thoroughman with a second by Richard Bolin to resume the regular session. Motion passed with unanimous consent.

During regular session, Mr. Hollinger presented board members with "ADDENDUM TO SUPERINTENDENT CONTRACT". After discussion, Mr. Rockwell made a motion with a second by Mr. Thoroughman to accept the addendum as presented. Motion passed by unanimous consent.

**12. Adjournment:** Mike Thoroughman made the motion to adjourn, Mr. Rockwell seconded. The Board adjourned at 9:05 p.m.

Submitted by:

Stephanie Childers, Recording Secretary